

Organizing your work and handing in:

For each assignment, you will be handing in *syntax*, *outputs* and a *write-up*. These will be submitted through the assignments tab of owl – broken down into these same three things. Note you will need to convert your syntax and output files before you upload them – more on this below.

You will be handing in 3 files to the assignments tab of owl for each assignment:

1. You will create and submit a word document or similar file with all of your **syntaxes** (coded instructions) in it. As you finish each section of each assignment, you will copy your syntaxes into this file in order. Each time you want to work on your assignment, you will copy these instructions back into a syntax document and ‘run’ them in spss to get back to where you were. This file **IS** your project and it is important that you save to this file regularly. When you finish all the spss requirements for each assignment, you will copy all of this information back into a syntax and ‘run’ the whole thing a final time in spss. This creates the second type of file you need to hand in below. You’ll need your A2 syntax at the start of A3 as well.
2. You’ll be using **output** files the entire time you work with spss, but you won’t save them at all until you are finished your syntax document above for each of assignment 1 and 2. Once you ‘run’ your completed coding and have a last output file with all of your tables and stuff from all the spss portions of that assignment, go in spss to ‘file’ then ‘print’ then ‘pdf creator’. This will allow you to save your outputs as a pdf that can be uploaded to owl. Upload this file exactly as is – no formatting necessary.
3. You will be handing in a **written** text file (in word or whatever) like you would in any other course. you are asked to write about the data file you are using, the descriptive information you get from spss, potentially some critique here and there, some of the research from A1. The written work should be organized in some readable way and you can use subheadings. This is more like a report than an essay, so I don’t need extras like intros or conclusions here (at least not more than a sentence). Start by restating your research question in each assignment, then work your way through from there, given the specific instructions for each assignment.